

SSLA Executive Meeting

March 10th, 2018



2017-2018

SSLA Executive Meeting

March 10th, 2018

Date

Mar. 10th, 2018

Dr. Martin LeBoldus Catholic High School
2330 – 25th Ave., Regina, SK, S4R 6E4

9:00 a.m. – 12:00 p.m.

Link to Meeting: <https://ca.bbcollab.com/guest/3f037bc3c1f241c5a452c5eb7648047e>

Call to Order

The meeting of the Saskatchewan School Library Association was called to order at **Time** on **Date** by **Executive Council Member**

Meeting was called to order at 9:04 AM.

Present: All

Regrets:

1. Approval of Agenda

1.1. The agenda was *unanimously approved* as distributed.

1.2. Additions to the agenda:

Teachers Convention Presentation Application

2. Approval of Minutes

2.1 The minutes of the previous meeting were *unanimously approved* as distributed.

Accepted by Carla, seconded by Regan - passed

3. Open Issues

3.1. TRC Special Project

Look into purchasing stock photos for TRC project. Sorted by grade and outcome. Print resources followed by video and web resources. Personnel lists will be elsewhere.

3.2. SSLA Executive Roles and Responsibilities Action List

4. Reports

4.1. President

Digital badges issue in early Feb but is working now. Bill received from stealth – accidentally \$25 charge – cleared up. Carol: \$300 for digital badging – does it come from the digital badges budget or website maintenance – Carla says website maintenance. Legacy project will be reorganized by decade to clear it up. Awards information uploaded to the website. **Action item:** Update learning events page and conference page. CSL is looking for someone to represent them on May 2 – Gaetan will do this.

4.2 Past President

Action item: get piece for Medium for Regan. Awards poster needs to be made for this year. Will be

4.3 Treasurer/Membership

Spent more than we made this month – few registrations now that events have been completed. We can set up e-transfer if we have an email address which will simplify taking payments. Carol has found a retired accountant to do the financial review. Action item: Gaetan will look into an email domain.

4.4 Professional Learning Councillors

Ruth Culham is confirmed for both dates. Regan has contacted some venues. Action item: continue looking into venues and costs. Action item: communicate conference events to membership – make poster. Action item: set up online registrations. Action item: Sophie will send out information to liaisons.

4.5 Publications Councillor

Short one article so is writing it herself. Will ask for pieces for May/June. Action item: Ask on social media.

4.6 Special Projects Councillor

Facebook live went well. Contract with Carlene has been finalized. Reminder and promo for digital badges. Sent information for mock up of TRC to Gaetan and met consultant in

school division. Needs to clarify what is SSLA responsibility and what will be contracted out.

4.7 Secretary/Archivist/Membership

Action item: Membership push with announcement of conference.

Motion to accept reports made by Carla – seconded by Regan, all in favour.

5. New Business

5.1. Correspondence

5.1.1. Saskatchewan Library Association

Highlights for SLA newsletter Slate Volume 4, Issue 3 March 1, 2018

5.1.2. Teachers Convention Presentation Application

Sophie will complete application for next year.

Adjournment:

Meeting was adjourned at 9:56 AM by Regan. Seconded by Carol. The next general meeting will be at 10:00 on April 21 at Plainsview School in Regina, SK.

Minutes submitted by: Sophie Long

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

SSLA Executive Action List

ACTION	WHO	COMMENTS
Look into possibility of accepting payment through e-transfer.	Carol	Complete – yes it is possible
Contact Carlene to confirm new contract, which includes a budget for the “meaningful tasks”.	Carla	Done – first facebook live event took place
Have slides for legacy project converted to Digital Images & post list of former executives on Legacy page.	Gaetan	Complete
Send newsletter highlighting SSLA events & information, including promotion of CFLA survey & A kids guide to Canada	Sophie	Complete
Update information for awards & upload an awards description template behind the veil.	Gaetan	Complete
Contact Ruth Culham to confirm availability in April 2018 and possibility of Regina & Sasakatoon conference	Regan	Complete – dates booked
Contact possible contributors for Febuary/March edition of The Medium, ask for contributors on Social Media	Regan	Complete
Invite SSLA executive to be contributors on Facebook page.	Gaetan	Complete
Review roles assigned in the Strategic Plan and complete associated tasks	Executive	Ongoing
Share digital badges on social media (additionally, promote SSLA events, publications and membership)	Executive	Ongoing

Submit any expenses or requisitions to Carol as they arise	Executive	Ongoing
Support all members and be cognizant of stresses and challenges.	Executive	Ongoing

SSLA Executive Meeting

March 10th, 2018

President’s Report

Information Items

Jennifer Serravallo Learning Event on Feb. 21st went well. We received one last minute individual member registration. Payment requisition for Jennifer was submitted.

There was a problem with the Digital Badges site in February, which required me to contact Stealth. They addressed the problem and the site was working well as of the writing of this report.

We received an invoice from Stealth for the yearly registration of the domain and the maintenance of the digital badging site. I adjusted the billing arrangements of the domain on go Daddy so that it is no longer being paid by Stealth. The digital badging site continues to be maintained by Stealth at a cost of approx. \$300.00 a year.

Uploaded the Legacy project information to the website.

Uploaded awards information to the website.

Began work on the TRC portion of the website.

Action Items

Update Learning Events page to indicate that there will be no Learning Events for 2018-2019 with a link to our Conference page once we have confirmation of venue, date, and speaker.

Rearrange Legacy project information by decades on website.

Continue work on TRC project for website.

Report submitted by: Gaetan Hammond

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

Past President's Report

Information Items

- Updated the bursary and awards templates and forwarded them to Gaétan for uploading to the website.
- Submitted the Legacy files to Gaétan who promptly uploaded them to the website.
- Continued the work with the Multitype Library Board.
- Promoted a Kid's Guide to Canada project to our school division liaisons.
- Compiled the latest news from our SSLA liaisons.

Action Items

1. Determine if any additional promotion is needed for the Awards.
2. Strike an Awards subcommittee to review applications if necessary.
3. Determine when and how the awards will be presented.

Report submitted by: Charlotte Raine

Approved by: Gaetan Hammond

ssla

web: www.ssla.ca
e-mail: sasksls@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



SSLA Executive Meeting

March 10th, 2018

Treasurer's Report

Information Items

1. Financial Statement Attached
2. Chequing account balance \$13,855.38
3. Term Deposit balances \$32 359.00

Action Items

1. Cheques sent to Jennifer LaGarde and Jennifer Serravallo.
2. Checked with TCU, e-transfer is available, we just need a dedicated email address for the account.
3. Still looking for suggestions for someone to help with the Financial Review.

Report submitted by: Carol Preece

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

SSLA Financial Report – Banking Summary

Saskatchewan School Library Association Profit and Loss

January 13 - March 3, 2018

	<u>Total</u>
Income	
Interest	1.14
Learning Events	570.00
Membership	95.00
Total Income	\$ 666.14
Gross Profit	\$ 666.14
Expenses	
Executive Meetings	135.52
Executive Travel	642.60
Financial Record Keeping	63.27
Publications	100.00
Special Projects	261.41
Total Expenses	\$ 1,202.80
Other Expenses	
Paypal fees	21.09
Total Other Expenses	\$ 21.09
Profit	-\$ 557.75

Saturday, Mar 03, 2018 11:18:28 AM GMT-8 - Accrual Basis

Submitted by: Carol Preece

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

PD Councillor's Report

Information Items

Follow up emails sent:

- Ruth Culham booked for April 11, 2019 in Saskatoon and April 12, 2019 in Regina.
- Contacting venues for conference.

Action Items

- Continue to explore venue options. Decide and book as soon as enough information is available.
- Once venues are booked, create communication for advertising – poster to share with division contacts, Twitter, Facebook posts. Send initial communications by April 1, 2018
- Set up online registration – so can be added to posters. When will it go “live”?

Report submitted by: Regan Williams

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

Publications Councillor's Report

Information Items

Winter issue of the Medium in production. Will be completed by mid-March.

Danielle Maley contributed 1 article; Sophie contributed 1 article; Regan contributed 1 article.

Action Items

Confirm/secure articles for May/June issue:

- Sophie (Genrification)
-
-

Post article requests again on Facebook and Twitter accounts

Report submitted by: Regan Williams

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

Special Projects Councillor's Report

Information Items

Met with Carlene re: Work Contract

Contract with Carlene Walter has been finalized, she will provide digital badge website support, Digital Badging participant support and 2 Facebook Live sessions to promote digital badging and tech tools.

Preliminary site development

Promotion of March 6 Facebook Live session to digital badge participants.

Action Items

Move forward with TRC resource collection and classification to prepare for web site development

Finalize date for second Facebook Live Session

Report submitted by: Carla Katerynych

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

Secretary/Archivist/Membership's Report

Information Items

Sent out membership renewal reminders

Prepared and sent out Newsletter

Advertised Facebook Live event to membership

Prepared piece on #saskedchat for The Medium

Action Items

Plan for membership "push" – many memberships expire in March.

Report submitted by: Sophie Long

Approved by: Gaetan Hammond

SSLA Executive Meeting

March 10th, 2018

Correspondence:

1. Saskatchewan School Library Association

Highlights for SSLA newsletter *Slate* Volume 4, Issue 3 March 1, 2018



SASKATCHEWAN LIBRARIES CONFERENCE and

CFLA-FCAB NATIONAL FORUM

MAY 1 - 4, 2018

DOUBLETREE BY HILTON HOTEL AND CONFERENCE CENTRE

REGINA, SK

The Saskatchewan Library Association (SLA) is inviting you to participate in the Saskatchewan Libraries Conference and CFLA-FCAB National Forum at the DoubleTree by Hilton Hotel and Convention Centre, Regina SK on Wednesday, May 2nd to Friday, May 4th, 2018. Plan to attend the Welcome Reception on Tuesday May 1st from 7:30 pm to 10 pm in the lobby at the DoubleTree.

BREAKING NEWS: [Program information](#) and Delegate Registration is posted on the website.

Several registration options are available:

1. CFLA-FCAB National Forum only May 2, 2018
2. SLA Conference only May 3 and 4, 2018
3. CFLA-FCAB National Forum and SLA Conference May 2-4, 2018
4. SLA Conference Day rate only May 3 OR May 4, 2018
5. Banquet Tickets are only part of the CFLA-FCAB registration.
 A ticket can be purchased separately.

The Mary Donaldson Memorial Lecture Speaker has been announced

Mohamed Fahmy is a multi-award winning Egyptian-Canadian author and journalist, speaking on topics such as freedom of expression, militant Islam, terrorism, human rights, corporate media responsibility, journalism in conflict zones, extremism, and Middle East politics.



Fahmy escaped from Kuwait with his family during the first Gulf War in 1990. He entered Iraq on the first day of the war in 2003 with the Los Angeles Times. He spent 15 years reporting from the Middle East and North Africa for CNN, BBC, and Al Jazeera English, and completed a one-year stint in 2007 with the International Committee for the Red Cross protecting the rights of political prisoners, the missing, and refugees in Beirut. [Read more](#)
A more extensive biography is [here](#)

Attention Volunteers!

SLA 2018 is looking for volunteers to support an assortment of activities at this year's conference. We need charismatic speakers to introduce our wonderful presenters, tech-savvy minds to provide AV and technology support, and friendly faces to staff the registration table. We're also looking for gregarious guests to coordinate some of our social events, and creatively-inclined individuals to photograph the conference. Great volunteers help to make a conference fantastic, and it takes a range of talents to get the job done. As well, participating as a volunteer will help you to get the most out of your conference experience by placing you in the thick of events and activities. For more information about the conference, please visit the [SLA website](#).

Please contact Fabian at Fabian.Harrison@saskpolytech.ca.to sign up. We look forward to hearing from you soon!

ssla

web: www.ssla.ca
e-mail: sasksla@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



Celebrate One Book, One Province in March

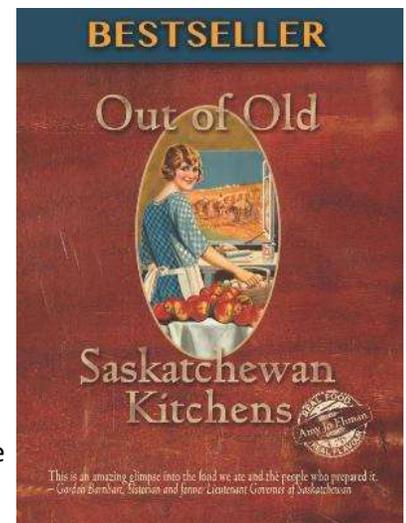
This year, for One Book, One Province, we are encouraging everyone to join us in reading *Out of Old Saskatchewan Kitchens* by Amy Jo Ehman. This book examines the diverse history of our province through the photos, stories and recipes of the people who first lived here. First Nations and Métis people and the early immigrants from Europe, Asia and the United States were creative and resourceful, using what they had to invent new recipes and recreate familiar foods from home. The Lieutenant Governor of Saskatchewan is the program's Honorary Patron.

"The One Book, One Province initiative is a fabulous way to connect people across Saskatchewan," said Lieutenant Governor Vaughn Solomon Schofield. "The 2018 book selection - Amy Jo Ehman's *Out of Old Saskatchewan Kitchens* is a beautifully-written, engaging book that tells fascinating stories about our food traditions. As a book that appeals to all ages and people of diverse backgrounds, it is a perfect choice for this exciting program. I am grateful to the Saskatchewan Library Association and their partners for celebrating our multiculturalism and for promoting understanding. I also wish to congratulate and thank the talented Amy Jo Ehman for her delightful and meaningful book."

Out of Old Saskatchewan Kitchens combines archival photos, old recipes and history lessons that provide a fascinating glimpse into the ways people connected over food in the early days of this province. What is your story? Do you have similar photos or recipes in your family? Share them with us! We'd love to hear how One Book, One Province is sparking conversations in your community.

To learn more about this program and to find ways to participate, find us @OneBookSK on Twitter and onebooksk on Instagram. Search for us on Facebook (One Book One Province Saskatchewan), or on the web at onebooksk.ca.

For a list of suggested reading, please go [here](#). For additional copies of the poster please go [here](#).



should amend the Canadian *Copyright Act* to make it clear no exception to copyright can be overridden by contract.” Additional information can be found on their website at <https://librarianship.ca/news/cfla-copyright-statements/>.

3. Canadian School Libraries New Leading Learning Exemplars have been released. Information can be found in the latest issue of the [*Canadian School Libraries Journal*](#). Ian McCallum, Indigenous Education Resource Teacher at the Simcoe County District School Board in Ontario, has compiled a bibliography of resources for school libraries on Truth and Reconciliation. The article was published in the [March 2nd issue of the journal](#).