

SSLA Executive Meeting

September 2014



2014 - 2015

SSLA Executive Meeting

September 2014

Date

September 19th, 2014
Aroma Lounge; Radisson Hotel
7:00 p.m. – 9:00 p.m.

Call to Order

The meeting of the Saskatchewan School Library Association was called to order at 7:10 on September 19, 2014 by Carlene Walter

Present: Carlene, Jana, Dawn, Carla, Gaetan, Chantelle, Charlotte, Rachel, Tracy

Regrets: Laurie

1. Approval of Agenda

The agenda was unanimously approved as distributed.

2. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

3. Open Issues

3.1. SSLA Executive Roles and Responsibilities Action List.

*Ensure reports are submitted to Rachel at least 1 week prior to meeting. Rachel will call for reports two weeks prior to the meeting. Send reports to rachel.florence37@gmail.com

*Submit budgets with reports – you are to manage your own budget.

*Rachel will archive contractual agreements

*We are here to support each other – please do not be afraid to ask for help.

4. Reports

4.1. President

Digital Fluency Badges Project

*ISTE is interested in a partnership with Digital Fluency Badges project.

*The \$3000.00 grant for digital badging has been spent – can \$ 3000 from chequing be repurposed to complete the second year of the grant

Carlene MOVES that we use \$3000 from general chequing for expenditures incurred during completion of second year of the digital badging project

AMENDMENT: with the understanding that additional monies may be requested.

DAWN MORGAN seconded.

Discussion - Excellent project, well worth the expenditure

Motion passed unanimously

A promotional video is needed to promote the digital badges project. The Executive discussed ideas

ACTION – Executive to send Carlene and Carla any ideas

ACTION – Carlene and Carla will complete video for October 22nd debut

BookBytes Social

Booked Riverside - confirmed October 18th

Executive Council Meeting will be 10am - 1:00 p.m.

Lunch will be from 1:00 – 2:00

Vendors arrive at 1:40 p.m.

*Invitation to help, but may cut into the lunch time. Most executive members seemed willing to help out. Carlene was grateful.

BookBytes is from 2:00 p.m. - 4:00 p.m.

Brief clean up at 4:00

Vendor tables at BookBytes are now \$180 for Gold Sponsorship and \$175 for Silver Sponsorship

Ad has been revamped.

The price is \$10 per guest; this includes a wine ticket and appetizers.

Refer to the budget for more information

This is not just for teacher-librarians – please extend the invitation to everyone

ACTION – Carlene will send poster out to Executive for distribution and comments

ACTION – Carlene will get online form set up and ready for registrations, get the website fixed up

Multi-Type Library – Carlene is on the committee

Carlene MOVES that we will use money from our general chequing for sub costs to cover Carlene’s sub for attending multi-type library meetings.

SECONDED by Charlotte

Discussion - gives us a nice voice on that committee

Carried

Web Site

The Google Analytics indicate that our audience has grown from the year before

4.2 President Elect

Charlotte talked to Judy Nicholson. She highlights Judy would like to strengthen the focus of school libraries within SLA. School libraries are underrepresented. Charlotte will sit on some of their committees. Judy is hoping to revitalize the network list and have SLA pick up Networking Meetings on behalf of school libraries.

Rob Lehne is our STF liaison.

4.3 Treasurer/Membership

There were 6 new members in August due to advertising during the STF short courses. Further STF Summer Short Courses will be facilitated at the STF rather than Saskatoon Public Schools due to temperature and WiFi concerns.

Please see attached report and report for financial statements.

4.4 Publication Councillor

See attached report

Chantelle has two articles in mind. It sounds like a *VERY* interesting issue!

The Medium will undergo a revamp to include web tools, multimedia, Jana and Chantelle will flesh out ideas. Remaining constant are three issues per year with staggered publications and blogging (with increased frequency).

4.5 Professional Learning Councilors

Learning Events

Tracy is hoping to speak with David Lankes – the emails have been bounced back
Shannon, Sylvia and Naomi are confirmed. We are looking for a more leadership
oriented presentation.

See attached report for further information.

ACTION: The executive will wordsmith Naomi's information sheet.

*ACTION – Tracy will send presentation information for Executive to view and provide
feedback by Monday.*

ACTION - Carlene will contact ADAM BELLOW to firm up a date for conference

Conference

Discussion of the proposed date and conflict the Daily 5 presentation.

ACTION Gaetan will make the ad and ask for help if he needs it.

4.6 Communication Councillor

No report at this time

4.7 Special Projects Councillor

Digital Fluency Badges

Each tool or task features a screencast or how to video. The required steps feature an
investigation of the tool, then trying it with class or colleagues, and then write about it.
The badge is earned for the fluency (four tools of the same fluency) and for individual
tool. Tools will be added.

Cost:

- Free for members
- 10\$ non members
- 100\$ Institutional – includes one free institutional membership

ACTION Carlene will contact Chinook School Division

ACTION Carlene must send Carla all the password information and files

4.8 Secretary/Archivist

Information items are attached to report

ACTION Charlotte will order the cards

ACTION Carlene will get the banner from Laurie to send to Beginning Teachers' Conference

4.9 Past- President

No report.

5. New Business

5.1. Welcome to New Members

Rachel Florence – Secretary/Archivist (Happy to be here)

Jana Scott Lindsay – Publications Councillor

Gaétan Hammond – Professional Development Councillor

5.2. Contact List

ACTION Carlene will fix Jana's address and change Carla's number from 206 to 306

These changes will be made and go behind the veil

5.3. SSLA Calendar

Changes will be placed behind the veil.

5.3.1. BookBytes

See President's Report

5.3.2. Digital Fluency Badging Début

Débuts October 22nd

5.3.3. Learning Events

ACTION Laurie to send promotional email

5.3.4. Conference

The conference date will change due to the Daily Five conference.

The Executive dinner remains the night before the conference.

5.4. Website Password

The USERNAME and PASSWORD were provided

ACTION Tracy is to check who has the picture of the current Executive

5.5. Budget

See attached or view behind the veil.

5.6. Constitution Review

Constitution was passed by members.

Constitutional changes must be approved by STF Executive Council

Worthy change was "Must be current or former STF member to sit on ad hoc committees or Executive". Used to state only current STF member.

5.7. Liaison for Each School Division

See list behind veil.

The list is used to distribute information to all school divisions.

5.8. Revisioning of *The Medium*

5.8.1. Video

Chantelle, Jana, and Carlene will discuss

5.9. Saskatchewan Library Week

ACTION Charlotte will investigate and send information to Laurie to post on Association's social media sites.

5.10. STF Summer Short Courses

Big thanks to attendees, and presenters. Very POSITIVE feedback. High percent of other short courses were cancelled

5.11. Picture of 2014-2015 Executive

ACTION Tracy will check her camera for picture

ACTION Carlene will check with Joanne and Laurie

5.12. Correspondence

- 5.12.1. STF Liaison
- 5.12.2. Grant Monies
- 5.12.3. Canada’s Anti-Spam Legislation as it Relates to the Federation and Affiliates
- 5.12.4. Chinook School Division and Digital Fluency Badging
- 5.12.5. Travelodge
- 5.12.6. STF Summer Short Course Participant Request

ACTION Carlene will respond

6. Job-Alike Discussions

6.1. Review of Executive Duties and Responsibilities

6.1.1. Apprenticeship Conversation

First Round	Task
Carlene and Carla	Promotion of Digital Fluency Badging
Tracy and Gaetan	Promotion of Learning Events and Conference Conference Committee
Chantelle and Jana	Revisioning of The Medium Determining themes
Rachel and Charlotte	Secretary Duties Legacy Project
Dawn	Database of Members

Adjournment:

Meeting was adjourned at 10:01 by Rachel Florence. The next general meeting will be at 10:00 on October 18th at Riverside Country Club. Following the meeting, will be the BookBytes Social from 2:00 p.m. – 4:00 p.m.



web: www.ssla.ca
e-mail: sasksla@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



Minutes submitted by: Rachel Florence

Approved by: Carlene Walter

SSLA Executive Meeting

September 2014

SSLA Executive Action List

√	ACTION	WHO	COMMENTS
	Update financial statements for SSLA chequing, SSLA Conference, Learning Events, Digital Fluency Badging, and The Medium prior to each subsequent meeting. Submit with report.	Dawn, Tracy, Carla, Chantelle, Jana, & Gaetan	
	The Professional Learning Councillors will send the conference and learning events speakers' contracts to Secretary/Archivist.	Tracy and Carla	
	Treasurer will complete 2014-2015 Year End Review	Dawn	
	Support new members and be cognizant of stresses and challenges.	Executive	ONGOING

SSLA Executive Meeting

September 2014

President's Report

INFORMATION ITEMS

1. Met with STF liaison to review constitution.
2. Worked on the Digital Fluency Badging web site.
3. Submitted annual documents to the STF.

ACTION ITEMS

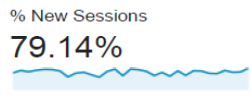
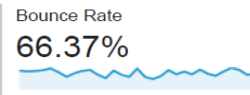
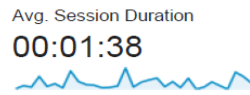
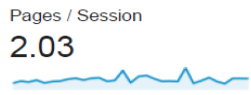
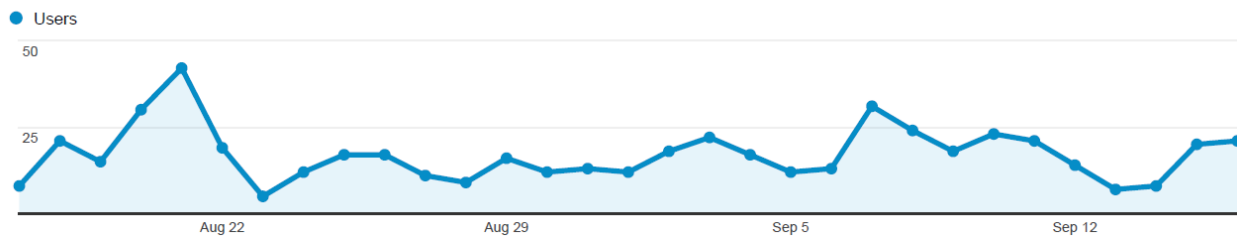
1. Approval of budget for remaining grant funds.
2. Promotional ideas for unveiling of Digital Fluency Badging
3. Multi-type Library sub coverage request
4. Finalize planning for BookBytes Social

Report submitted by: Carlene Walter

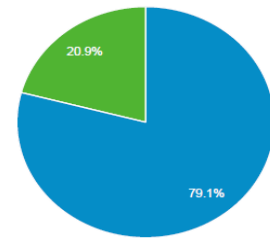
SSLA Executive Meeting

September 2014

Google Analytics Data



■ New Visitor ■ Returning Visitor

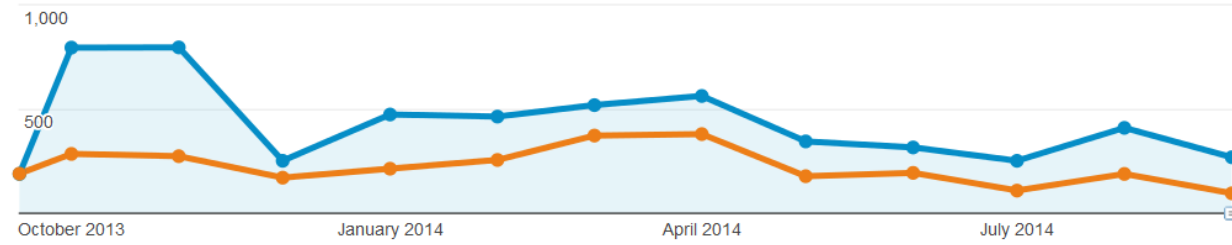


Users vs. Select a metric

Hourly Day Week **Month**

Sep 16, 2013 - Sep 16, 2014: ● Users

Sep 15, 2012 - Sep 15, 2013: ● Users



SSLA Executive Meeting

September 2014

President Elect's Report

INFORMATION ITEMS

1. Reports from SSLA liaisons were requested and sent correspondence is posted in the New Business section of the agenda.

ACTION ITEMS

SSLA Executive Meeting

September 2014

Treasurer/Membership's Report

INFORMATION ITEMS

1. Financial Statement

- Membership is 122 members; 6 new as of August
- Bank balance as of August 31st : \$23 032.70
- Term deposits value as of August 31st: \$11 793.41
Term Deposit matured July 3/2014 and was renewed with a 29 month term at 1.9%

ACTION ITEMS

1. The audit will be conducted soon.

Report submitted by: Dawn Morgan

SSLA Executive Meeting

September 2014

SSLA Financial Report – Banking Summary – Jan. – Sept. 17

Income

Access Copyright	881.78
Book Bytes Income	459.52
Conference	13,818.28
Digital Badging Income	3,000.00
Inquiry Project Income	1,000.00
Interest	9.47
Learning Event	331.69
Membership	2,405.69
Sales	41.00
Total Income	\$ 21,947.43
Gross Profit	\$ 21,947.43

Expenses

AGM Awards and Bursary	852.64
Bank charges	50.20
Book Bytes	-8.00
Conference Expenses 2014	9,207.59
Digital Badging	2,929.86
Executive Meetings	1,530.04
Executive Travel	2,293.57
Gifts	288.98
Inquiry Project	458.14
Learning Event Expenses	1,135.37
Office expenses	3.50
PD Opportunity - Third Year Executive	1,000.00
Postage	57.05
President Elect PD Opportunity	2,900.00
Publications	450.00
Wufoo Online Survey Maker	179.70
Total Expenses	\$ 23,328.64
Other Expenses	
Miscellaneous	218.90
Total Other Expenses	\$ 218.90
Profit	-\$ 1,600.11

SSLA Executive Meeting

September 2014

SSLA Financial Report – Budgetary Statement

Note: Budgetary Statement will be included once the budget has been approved by Executive Council. Please view attached proposed budget.

Saskatchewan School Library Association	
Profit and Loss	
August 16 - September 17, 2014	
	Total
Income	
Interest	1.00
Total Income	\$ 1.00
Gross Profit	\$ 1.00
Expenses	
Total Expenses	
Profit	\$ 1.00

SSLA Executive Meeting

September 2014

Publication Councillors' Report

INFORMATION ITEMS

1. Fall issue of *The Medium* has two article ideas:
 - a. Carlene and Tracy can write an article for the Medium on their trip to ISTE.
 - b. Tracy agreed to write an article on her library (if it is ready)
2. If anyone has any ideas or anything to share in an article let me know.
3. The blog needs to have a lot more attention this year. We should have a post every couple weeks so that at least once or twice a month we have some new ideas shared on our blog.

ACTION ITEMS

1. Contact authors and commission one more article. Send out publication contracts and hand those to the secretary archivist.
2. Write post for blog

Report Submitted by Chantelle Anderson

SSLA Executive Meeting

September 2014

Professional Learning Councillors' Report – Learning Events

INFORMATION ITEMS

1. The dates and details of the Learning Events for 2014-2015 are appended.
2. Follow up contact and requests for bios, descriptions and one outstanding contract sent to presenters.
3. Gathered and prepared information to be sent to members and possible participants.

ACTION ITEMS

1. Final wordsmithing on Naomi's session needed.
2. Contract from David Lankes needed. (He has not responded to me contact.)
3. Need to get advertising out to non-members.

Report submitted by: Tracy Woodward

Professional Learning Councillors' Report – Learning Events

Learning Events 2014-2015

SSLA is excited to announce the Learning Events for 2013-2014. The Association is offering four outstanding webinars delivered via Adobe Connect.

Register Online at [SSLA Learning Events Registration](#)

The cost of the four sessions is ONLY \$90.

Individual session registration is not permitted.

Refunds will not be issued.

INVENT TO LEARN

Speaker: Sylvia Martinez

Date: October 8th, 2014

Time: 4:00 p.m. - 5:30 p.m.

Platform: Adobe Connect

Description: The Maker Movement is a technological and creative revolution which combines the natural inclinations of children and the power of learning by doing. Based on her book *Invent to Learn: Making, Tinkering and Engineering in the Classroom*, co-authored with Gary Stager, you will learn that even if you don't have access to expensive hardware, every classroom and library can become a makerspace where kids and teachers learn together through direct experience with an assortment of high and low-tech materials. Become part of the maker movement that is revolutionizing libraries and classrooms around the world: learn the how, the why and the cool stuff that supports making.

Sylvia Martinez is co-author of the *Invent to Learn: Making, Tinkering and Engineering the Classroom*, a book that has been called the "bible" of the classroom maker. For the past ten years, Sylvia has been president of Generation YES, a non-profit developing student leadership through technology. She has also worked to oversee consumer software, video games and educational games at various software publishing companies. Sylvia advocates globally for authentic learning using real world design principles and hands-on experiences. She is a sought after and popular international keynote, workshop leader and consultant.

21ST CENTURY LEADERS

Speaker: Naomi Harm

Date: November 5th, 2014

Time: 4:00 p.m. - 5:30 p.m.

Platform: Adobe Connect

Description: Naomi Harm, Master of Education in Professional Development, ME-PD, best known as a 21st century educational technology literacy specialist, is an Intel National Senior Trainer, SMART certified trainer, certified online instructor and manages her own “Innovative Educator” consulting corporation. Naomi is well-known for delivering motivational international keynote presentations focusing on emerging technologies, 21st century skills and assessments, mobile learning technologies and inspired and transformative educational technology leadership. The SSLA was thrilled to have her as our keynote in 2013 and excited to welcome her back to work with us in a webinar.

BE THE CHANGE YOU WANT TO SEE IN THE WORLD

Speaker: Shannon McClintock Miller

Date: December 3rd, 2014

Time: 4:00 p.m. - 5:30 p.m.

Platform: Adobe Connect

Description: Educators can empower others to use communication, social media, collaboration and connections to make a difference. In this presentation, Shannon will focus on developing a vision that encourages students to “think, lead and serve while connecting to their passions.” Change can begin by building a team environment that includes teachers and students. She will demonstrate how to strengthen the local school community and promote global connectivity using technology, social media, Skype, Google Sites, and of course...thinking differently. You will leave this presentation with several ideas that can be replicated and successful in your schools as well.

Shannon is a teacher librarian and technology integration specialist. She encourages young people and educators to have a voice while learning, creating, collaborating, and connecting to others globally. She is an educational consultant for Mackin Educational Resources, Director of School and Library Strategy for In This Together Media and Executive Director of Library & Educational Services for Bibliasion. She speaks and consults in Iowa and around the country on

education, librarianship, technology, social media, and making a difference in education and the lives of others.

Shannon is the author of the award winning The Library Voice blog and enjoys writing for various blogs, journals and other forums. Shannon is a member of ALA, AASL, IASL, ILA, ISTE, SIGMS, ASCD, Children's Literature Network and Board of Directors, Iowa Student Learning Institute.

Shannon serves on AASL Best Websites committee and STEM Task Force; advisory boards for Library Journal, Horn Book, and School Library Journal; School Library Monthly; Rosen Digital Library, StarWalk Kids board of advisors; EasyBib advisory board; BiblioNasium advisory board; eSchool Media advisory board; and Gale K12 Customer advisory board. She is a FableVision Ambassador, Social Media WRADvocate for LitWorld's World Read Aloud Day and on the Board of Advisors for In This Together Media. She is part of the Bammy Awards Council of Peers. She has served as advocacy chair for IASL and Iowa Center for the Book Advisory Council.

In 2011, Shannon was awarded the Connecting People Shorty Award and was chosen to be part of the SLJ New Leaders Program in 2012. In 2013, she was named one of the Faces of Innovation from Broadband for America; one of 50 featured in the 2013 Center for Digital Education Yearbook; and one of the featured Connected Educators with the Connected Educators projects partnered with the US Department of Education. In 2014, Shannon was named a Library Journal Mover & Shaker.

EXPECT MORE, DEMANDING BETTER LIBRARIES FOR TODAY'S COMPLEX WORLD

Speaker: David Lankes

Date: February 4, 2015

Time: 4:00 p.m. - 5:30 p.m.

Platform: Adobe Connect (contact tracy.woodward@spiritsd.ca for archive)

Description: This presentation will be based around the book *Expect More: Demanding Better Libraries for Today's Complex World* (now available as a free digital download). David Lankes will share his argument that in order to thrive, communities need libraries that go beyond bricks, mortar, books and literature and, specifically, how we can use this vision to transform school libraries into vital places of learning.

R. David Lankes is a professor and Dean's Scholar for the New Librarianship at Syracuse University's School of Information Studies and director of the Information Institute of Syracuse. Mr. Lankes is a passionate advocate for libraries and their essential role in today's society. He has authored, co-authored or edited fifteen books and written numerous other chapters and pieces for professionals. He has been a keynote speaker around the world and his 2012 book, *The Atlas of New Librarianship*, won the 2012 ABC-CLIO/Greenwood Award for the Best Book in Library Literature.

SSLA Executive Meeting

September 2014

Professional Learning Councillors' Report - Conference

INFORMATION ITEMS

1. Contract for Travelodge has been signed. An excerpt of the contract is appended.

ACTION ITEMS

1. Speaker contract must be signed
2. Conference committee is to be formed.
3. Conference ad needs to be created.

Report Submitted by: Carla Katerynych, Outgoing Professional Learning Councillor

Professional Learning Councillors' Report – Conference

2013 CONFERENCE POSTER



 **ssla**
2014
Conference

Purposeful Technology

Featuring Naomi Harm

Naomi Harm, best known as a 21st century educational technology literacy specialist, welcomes every opportunity to share her expertise and best practices relating to technology infused teaching and learning environments. Her dynamic career focus includes many exciting and cutting edge jobs which include: Google Certified Teacher, Certified Online Instructor, 1:1 Mobile Literacy Specialist, and she manages her own "Innovative Educator" consulting corporation. Naomi Harm delivers motivational keynote presentations focusing on emerging technologies, 21st century skills and assessments, mobile learning technologies, and inspired and transformative educational technology leadership. Naomi is truly passionate about building global relationships with educational technology leaders, while engaging in meaningful and collaborative conversations to meet the needs of today's diverse learners.

Highlights

- Keynote Address
- Hands on Workshops, BYOD
- Displays

April 11, 2014
9:00-3:30
Travelodge Galaxy A
Saskatoon SK



Contact
Sasksla@gmail.com

SSLA Executive Meeting

September 2014

Communications Councillors' Report

INFORMATION ITEMS

- **No Report**

ACTION ITEMS

Report submitted by: Laurie Hnatiuk

SSLA Executive Meeting

September 2014

Special Projects Councillor's Report

Information Items

1. Continued to update the website.
2. Added a registration page to track participants
3. Met with Stealth to oversee project.
4. Met with ISTE regarding the project.
5. Initiated the ad hoc committee.

ACTION ITEMS

1. Outline strategic plan for this year in consultation with Carla
2. Request for \$2000 from chequing account.
3. Create promotional campaign for the Digital Fluency Badging Project
4. Finalize budgetary itemization in consultation with Carla

Report submitted by: Carla Katerynych and Carlene Walter

SSLA Executive Meeting

September 2014

Special Project – Digital Fluency Project

FINANCIAL STATEMENT 2013-2014

SPECIAL SUBJECT COUNCIL GRANT (DIGITAL BADGING) BUDGET 2013-2014

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance			\$ -	\$ -	
SCC Grant		\$ 3,000.00	\$ 3,000.00		
TOTAL INCOME		\$ 3,000.00	\$ 3,000.00	\$ -	0%
EXPENDITURES		Budget	Actual	Difference (\$)	Difference (%)
Personnel - Writing - Phase 1		\$ 248.00	\$ 247.50	\$ 0.50	
Personnel - Writing - Phase 2		\$ 620.00	\$ 639.38	\$ (19.38)	
Personnel - Implementation - Phase 3		\$ 496.00	\$ 496.00	\$ -	
Working Group Meetings		\$ 250.00	\$ 198.03	\$ 51.97	
Publicity - Signage and Promotional Materials		\$ 186.00	\$ -	\$ 186.00	
Web Design and Badge Creation		\$ 1,200.00	\$ 1,320.00	\$ (120.00)	
TOTAL EXPENSES		\$ 3,000.00	\$ 2,900.91	\$ 99.09	3.3%
GRAND TOTAL		Budget	Actual	Difference (\$)	Difference (%)
Income		\$ 3,000.00	\$ 3,000.00	\$ -	0.0%
Expenditures		\$ 3,000.00	\$ 2,900.91	\$ 99.09	3.3%
GRAND TOTAL		\$ -	\$ 99.09		

Report submitted by: Carla Katerynych and Carlene Walter

SSLA Executive Meeting

September 2014

Secretary/Archivist Councillor's Report

INFORMATION ITEMS

- Minutes were compiled and circulated to the executive and STF contacts.
- Edits to the Executive Duties document were compiled and the final copy is in the process of being finalized.
- Remaining year-end documents requested by the STF were submitted.
- Archive materials were sent to the Saskatchewan Archives Board.
- Conversated with Judy Nicholson of the Saskatchewan Library Association regarding the liaison relationship between SSLA and SLA.
- Over the summer with the assistance of the STF librarians and archivists, I have been able to compile a more complete list of past SSLA executives and other information.
- Facilitated the summer short course for beginning teacher-librarians.

Action Items

- Confirm liaisons for the 2014-2015 year.
- Compile all of the Legacy materials I have accrued so far to determine what is missing.
- Investigate Tiki Toki and Dippity as a tool for a timeline.
- Order SSLA cards since that slipped off the list over the summer.
- Finish the edits to the Executive Duties.

Report submitted by: Charlotte Raine, Outgoing Secretary/Archivist

SSLA Executive Meeting

September 2014

New Business

Grant Monies

Dawn Morgan
Treasurer
Saskatchewan School Library Association
dawnmorgan20@gmail.com

Dear Dawn:

The Saskatchewan Teachers' Federation grants for special subject councils have been calculated for the year July 1, 2014 to June 30, 2015.

The grant allocation for the Saskatchewan School Library Association is \$1,728. The attached Grant Calculation Detail indicates how the grant is calculated as well as the total membership of your council as of June 30, 2014. The grant calculation is based on the number of teachers who are active members of the Federation including those who are on leave, have been seconded or have superannuated.

The funds for the 2014-15 grant year will be disbursed when we receive the following required documentation from your council:

- Proposed Budget for 2014-15
- Audited/Reviewed Financial Statement for 2013-14

Upon receiving the above information, grant funds will be forwarded to you unless otherwise specified.

Grant funds will be held only for a period not exceeding one year. If your council experiences difficulty meeting the above requirements, please contact your Federation senior administrative staff liaison, Rob Lehne, as soon as possible.

If you have any questions, please refer to your *Special Subject Councils Executive Handbook* or do not hesitate to contact Colleen Paulhus or me.

Sincerely,



Scott Burant
Coordinator, Member Services

SSLA Executive Meeting

September 2014

New Business

STF Liaison

September 2, 2014

Carlene Walter
President
Saskatchewan School Libraries Association
carlenewalter@gmail.com

Dear Carlene:

September is here and another school year is upon us!

The Federation senior administrative staff liaison contacts to special subject councils have been established for the 2014-15 school year. Once again, I am pleased to be associated with your council as your staff liaison for the upcoming school year.

The senior administrative staff liaison has two major areas of responsibility to special subject councils. The first of these responsibilities is to keep the council informed of Federation policy and guidelines, and the second is to provide advice on services available to councils through the Federation.

While it is not possible for me to regularly attend meetings of your council's executive, I would appreciate a list of scheduled meetings your executive has planned for the upcoming year. I also appreciate opportunities for updates or conversations by telephone or email regarding issues of importance to your council. My email address is rob.lehne@stf.sk.ca.

If I can be of assistance to you and your council, please do not hesitate to contact me.

Sincerely,



Rob Lehne
Senior Administrative Staff

SSLA Executive Meeting

September 2014

New Business

Canada's Anti-Spam Legislation as it Relates to the Federation and Affiliates

Dear Special Subject Council President,

Several inquiries have been made to the Saskatchewan Teachers' Federation regarding application of Canada's Anti-Spam Legislation (CASL) and its applicability to the Federation, local associations and special subject councils when it becomes effective July 1, 2014.

After reviewing the legislation and seeking guidance from legal counsel, it has been determined that the Federation and affiliates are exempt from the requirements for consent when corresponding by email with existing members or mandatory new members. This is for email correspondence that provides information only or those that are considered commercial electronic messages (i.e., promoting paid products such as conference registrations or membership fee renewals).

If your local association or special subject council sends commercial electronic messages to a non-member email distribution group, then there are requirements for obtaining consent by July 1, 2014 as outlined in the information below.

If you have further questions, please contact Scott Burant at mservices@stf.sk.ca.

SSLA Executive Meeting

September 2014

New Business

Travelodge Partial Contract

Sask School Library Association
Attention: Ms. Carla Katerynych
1901 Haultain Avenue
St. Philip School
Saskatoon, SK S7J 1P4
(306) 659-7459

Good morning Carla,

Thank you for tentatively booking at the Travelodge Hotel Saskatoon. The following is the space that we are holding for **Sask School Library Association**

GUEST ROOMS AND RATES

We would be pleased to reserve a block of **20** single/double guest rooms, arriving **Thursday, March 26, 2015** departing **Friday, March 27, 2015**. The rate will be **\$149.00** per night.

We also offer a selection of other accommodations, Executive King Rooms, Main Pool Rooms, Poolview Rooms, Poolside Rooms and Club or Parlor Rooms, which are available at a slightly higher price. The above rates are subject to 5% PST and 5% GST and any applicable service charges.

Delegates can make their reservations directly with the in-house Reservations Department at **306-242-8881** or **1-888-278-4209** or email their request to reservations@travelodgesaskatoon.com and must identify themselves as being a part of **Sask School Library Association** group to receive the above rates or quote **EW0364**

All individual reservations require a credit card at time of booking to guarantee the room. Failure to cancel a guaranteed reservation on day of arrival or occupy the room will result in a charge of one night's room and tax being applied to the master account or the credit card, dependent on the method of payment chosen.

SSLA Executive Meeting

September 2014

New Business

Chinook School Division and Digital Fluency Badging

Full_Name Christie Robinson

Email_Address crobinson@chinooksd.ca

Message

Hello, I am a curriculum coordinator that oversees libraries within the Chinook School Division. I am considering using the SSLA's digital badging as part of our professional development activities this year. I understand that memberships with the SSLA would need to be purchased, but I am wondering what the cost may look like. We have 28 library locations with 41 staff (9 Teacher-Librarians, 32 technicians & clerks). Would each school that had 2 or more library staff need to pay a \$41 institutional fee? All but 7 schools only have 1 staff member. Also, would it be possible to view a list of the badges with a brief description prior to purchasing memberships to participate? Thanks for your assistance, Christie Robinson Chinook School Division Swift Current, SK (306)778-9239

SSLA Executive Meeting

September 2014

New Business

STF Summer Short Course Participant Request

Full_Name Tayler H

Email_Address tkj996@mail.usask.ca

Message

I am wondering if there is a month to month library events calendar that can be used to get k-8 students to read different types of books throughout the year. I recently attended a PD and thought that I heard something about finding such a calendar online. If you could let me know if this exists and where, I would greatly appreciate it. Thanks so much, Tayler H.