

SSLA Meeting Minutes

May 2015



2014 - 2015

SSLA Meeting Minutes

May 2015

Date: May 23, 2015

Place: Amigos Cantina

Time: 11:30 – 4:15

Call to Order

The meeting of the Saskatchewan School Library Association was called to order at 11:36 on May 23, 2015 by Carlene

Present: Chantelle, Dawn, Karla, Laurie, Jana, Carlene, Rachel,
Charlotte

Regrets: Gaeten

1. Approval of Agenda

1.1. The agenda was *unanimously approved* as distributed.

2. Approval of Minutes

2.1 The minutes of the previous meeting were *unanimously approved* as distributed.

3. Open Issues

3.1. SSLA Executive Roles and Responsibilities Action List – First time ever that all tasks were finished!

4. Reports

4.1. **President - see attached** – was not very happy with the Professional Growth Opportunities catalogue. STF has apologized. We must put in the report for the STF Special subject council day.

4.2 **President Elect-** wondering about permissions regarding putting photos and names online. Discussion included times fram – call Scott Barant to clarify posting pictures and names in the Legacy Project. Discussed the plate/suncatcher. The trivet/suncatcher will, from this day forward, be referred to as only a suncatcher!

4.3 Treasurer/Membership – see attached, we are down a bit of money. Please sign up your institutional license using division emails. We need to get memberships in.

MOTION: Carla moves to have memberships expire at the date of the conference and membership renewal is required to attend the conference. **SECONDED:** Chantelle

AMENDMENT: Carla moves to have membership expire the day prior to the conference and membership renewal is required to attend the conference. **SECONDED:** Chantelle

Passed unanimously.

\$2100.00 in the hole

4.4 Publication Councillors' – See attached, Carlene can do an article from her school (A collaborative writing piece). Look for ways to generate new items coming in. Gift card?

4.5 Professional Learning Councillors – see attached report, maybe 3 instead of four learning events

SSLA CONFERENCE - see attached

4.6 Communication Councillors – see attached report – Laurie would like some other people to post on the facebook page, Bookbytes again? Riverside. Most feedback is regarding collection development. Riverside is open to have meetings and doing BookBytes there. Set up a #twitterchat as another way of reaching out to people who are interested learning more.

4.7 Special Projects Councillor - see attached report Badges and Beverages Evening June 5

4.7 Secretary/Archivist – see attached

4.8 Past- President

5. New Business

5.1. Correspondence

5.1.1. STF Summer Short Courses - all courses were accepted

5.1.1.1. Collaborative Space for Presentations Discussion

5.1.2. STF Memorandum – Ad for Professional Growth Opportunity – this comes out in the professional growth opportunities

5.1.3. AccessCopyright

5.1.4. SuperConference – ask about dual memberships, health region badging participants? Will we get enough revenue out of it? Will the executive be able to attend for free? Would we be responsible for a percentage of a loss? What benefits would we offer any TL speakers (hotel?travel?meals?) Could we say SSLA or k-12 school based personal?

5.1.5. Multitype Library Database Licensing Program – still doing a promotional plan; a power point presentation

5.1.6. Multitype Library Board Report -

5.1.7. SLA

5.1.8. CLA

5.2. SSLA Calendar

5.2.1. Executive Meeting Dates

Next meeting is June 6th – 10:00 – 4:00; TBA

New executive to join the meeting for 12:30 luncheon and afternoon meeting

Note of Appreciation for outgoing executive

Special Subject Council Day 2015 - Saturday, September 26, 2015 8:30 a.m.

5.3. STF Special Project Grant

5.3.1. Presentation to STF Special Subject Councils – September 26th - testimonials, appeal to all, how ssla can benefit your subject council

5.3.2. Final Report Submission - September 26th

5.4. Executive Duties

5.4.1. Professional Development Councillor Vacancy – Tracey will be leaving. Will Megan be willing to do that?

5.4.2. Review of Duties

5.4.3. Year End Reminders

5.4.4. Submission of bills to Treasurer - deadline is June 6th

5.4.5. Year End Report – Due June 6th

6. Learning Forward

6.1. Setting Priorities

6.1.1. Review of April Job-Alike Meetings

6.1.2. Setting Direction

- 6.1.2.1. **SuperConference Sessions** – 5 sessions – Leading Learning strategies, How TL's can support Sask READS? Badging, Collaboration Projects, FNIM resources, Maker space, coding, databases, how can our libraries work together?
- 6.1.2.2. Priorities for 2015-2016

Adjournment:

Meeting was adjourned at 4:00 by **[Person]**. The next general meeting will be at **[time]** on June 6 in Inverness Golf Course.

Minutes submitted by:

Approved by:

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SSLA Executive Action List

√	ACTION	WHO	COMMENTS
	Update financial statements for SSLA chequing, Digital Badging Fluency Project, SSLA Conference, Award and Bursary, Learning Events, and <i>The Medium</i> prior to each subsequent meeting. Submit with report.	Chantelle, Dawn, Carla, Tracy, Carlene & Charlotte	
	Call Scott Barrant regarding clarifying the rules on putting photos and names online	Charlotte	
	Will send an all call out for memberships	Laurie	
	Double check the comment feature works in the blog	Jana	
	Look into securing Adrienne Gear	Tracey	
	Complete badges and beverages invitation	Carla	
	Send out a survey to every badging participant to see how they felt about the project.	Carla	
	Please contact Megan and ask if she would be willing to serve as Professional Learning Councillor	Carlene Charlotte	

	Invite Carol and Megan to the June meeting	Carlene Charlotte	
	Carlene will send publisher repertoire sheet to Rachel for archives	Carlene	
	Support new members and be cognizant of stresses and challenges.	Executive	ONGOING

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President’s Report

INFORMATION ITEMS

- Updated the website, including SSLA awards and bursary recipients
- Submitted photos for SSLA’s presentations for STF Summer Short Courses
- Submitted ad for the STF Professional Opportunities Catalogue
- Submitted AccessCopyright’s publisher repertoire payment form
- Continued development of Digital Fluency Badging special project, including the writing of the tasks and web site creation
- Met with Judy to discuss possible financial agreement for SSLA’s contributions to SuperConference
- Co-facilitated Digital Fluency Badges with Carla at SLA and IT Summit

- Received notice from CLA that SSLA's Inquiry Project's Working Group was not the recipient of the 2015 Angela Thacker Award.
- Created videos, without audio, to showcase badges.

ACTION ITEMS

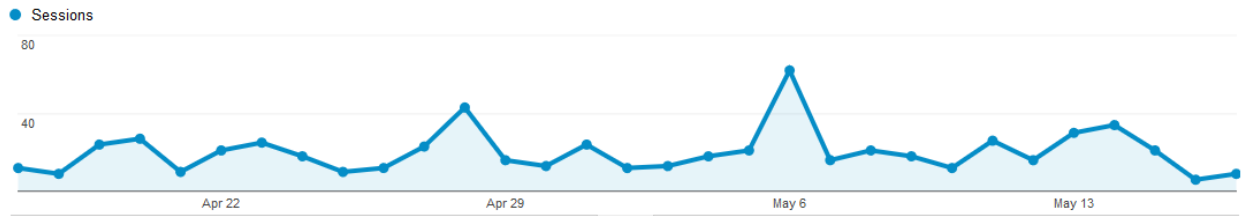
1. Organize files and create a shared Dropbox for incoming President
2. Invite incoming Executive members to June meeting
3. Prepare STF special project grant final report and presentation for September 26th.
4. Contact Stealth regarding the creation of the Legacy portion of the web site.
5. Receive feedback on creation of videos, without audio, to showcase badges.

Report submitted by: Carlene Walter

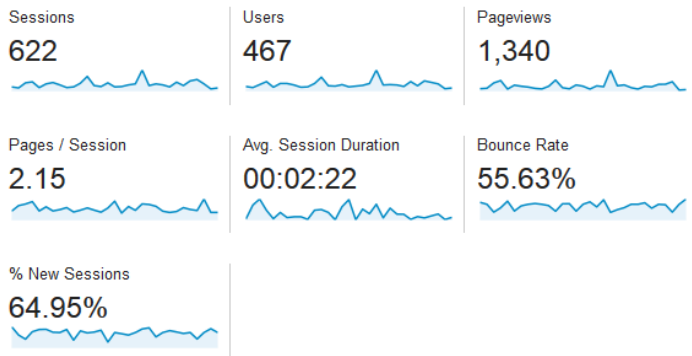
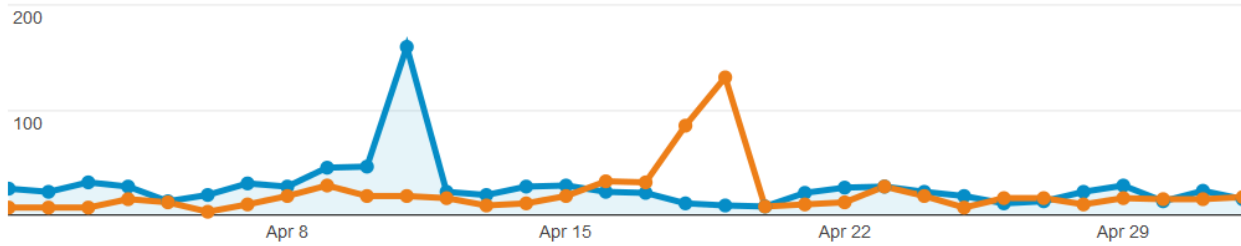
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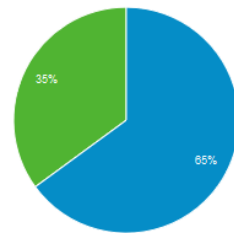
Google Analytics Data



Apr 1, 2014 - May 2, 2014: ● Sessions
Apr 1, 2013 - May 2, 2013: ● Sessions



■ New Visitor ■ Returning Visitor



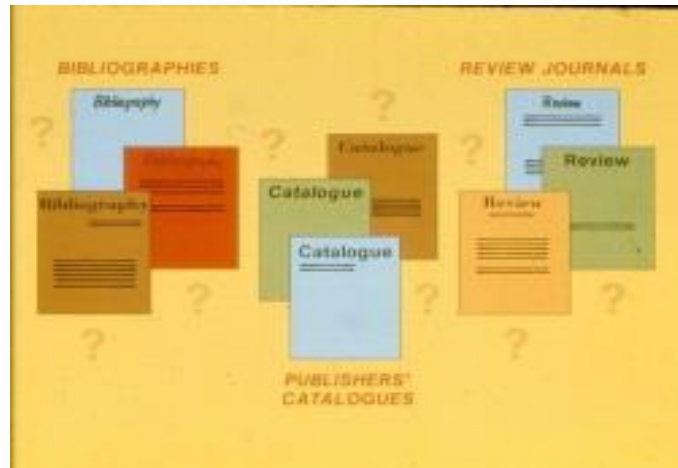
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President Elect's Report

INFORMATION ITEMS

- Attached the remaining files to the Awards and Bursary portion of the website
- Contacted SSLA liaisons to collect reports for the meeting
- Received notice from SLA that our nominee, Joanne Beltramini, was not selected for the Frances Morrison Award.
- Met with the President on Saturday, April 25 in Saskatoon to discuss:
 - Apportioning the President Elect duties
 - Budget
 - Website maintenance
 - Adobe Connect
 - Working with SLA
- Finished cross-referencing the history information from Violet Smotra-Cook with the information I had and completed both Legacy documents: the list of executive members from 1959 and a history of SSLA highlighting conference themes, publications, and major constitutional changes
- Transferred the Legacy files to the President who has graciously agreed to make the first contact with Stealth in person
- Investigated further the box of four carousels of slides which appear to be Art Forgay's teaching slides from his school library facilities classes. Slides may not as useful. I am trying different devices to view them (scanners, iPad) to see which if any would warrant getting digitized commercially. Here is a sample slide:



ACTION ITEMS

1. If I do find photos that would be useful, how do I determine if I can use them on the website (permission, etc.)?
2. I have uncovered additional information for the Legacy Project from when we were still SASL. Should I get the website up and running with what I have or should I add the new information in before we upload?

Report submitted by: Charlotte Raine

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AWARDS AND BURSARY BUDGET 2014-2015

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance		\$ 850.00		\$ 850.00	100.0%
TOTAL INCOME		\$ 850.00		\$ 850.00	100%
EXPENDITURES		Budget	Actual	Difference (\$)	Difference (%)
Bursary		\$ 500.00	\$ 500.00		
Photocopying		\$ 50.00			
Miscellaneous (Certificate Paper)		\$ 12.00	\$ 13.16		
John G. Wright Plaque Engraving \$5 plus tax(Listowel)		\$ 7.00	\$ 5.50		
John G. Wright Plate Sticker (Listowel) \$17.50 plus tax		\$ 18.50	\$ 19.25		
Connie Acton Plate Sticker \$17.50 plus tax (Listowel)		\$ 18.50	\$ 19.25		
Art Forgay Plate Sticker \$17.50 plus tax (Listowel)		\$ 18.50	\$ -		
Award Plates - Three @ 39.00 plus tax (Sisters Glass)		\$ 125.50	\$ -		
Awards & Bursary Meeting		\$ 75.00	\$ -		
TOTAL EXPENSES		\$ 825.00	\$ 557.16	\$ -	0.0%
GRAND TOTAL		Budget	Actual	Difference (\$)	Difference (%)
Income		\$ 825.00	\$ -	\$ 825.00	100.0%
Expenditures		\$ 825.00	\$ 557.16	\$ 267.84	32.5%
GRAND TOTAL		\$ -	\$ (557.16)		

Report submitted by: Charlotte Raine

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Treasurer/Membership's Report

INFORMATION ITEMS

- As of April 30, 2015 bank totals:
 - a. Chequing account – 17 695.83
 - b. Term Deposit – 11 793.41
- Membership 91 current members
- The drop in membership is a concern. There are 53 recently lapsed memberships. Our current membership numbers will affect the amount we receive from STF for our basic yearly grant.
- Please have all Expense Claims for the year to me by the next meeting.

ACTION ITEMS

1. Complete April's action item – balancing with Digital Badging
2. Prepare membership list and submit to STF for Basic Grant
3. Prepare books for audit

Report submitted by: Dawn Morgan

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SSLA Financial Report – Banking Summary

Saskatchewan School Library Association

Profit and Loss

April 1 - May 14, 2015

	Total
Income	
Conference 2015	100.00
Digital Badging Income	321.83
Interest	0.75
Membership	115.32
Total Income	\$537.90
Gross Profit	\$537.90
Expenses	
Digital Badging	484.00
Executive Meetings	462.93
Financial Record Keeping	20.90
Office expenses	49.94
Total Expenses	\$1,017.77
Profit	\$ -479.87

Thursday, May 14, 2015 08:55:47 PM PDT GMT-6 - Accrual Basis

Saskatchewan School Library Association
 Profit and Loss
 July 1, 2014 - May 14, 2015

	Total
Income	
Access Copyright	638.44
Book Bytes Income	131.74
Conference	4,185.00
Conference 2015	11,342.27
Digital Badging Income	428.04
General	287.22
Interest	8.59
Learning Event	3,345.24
Membership	2,791.57
Sales	0.00
STF Basic Grant	1,728.00
Total Income	\$24,886.11
Gross Profit	\$24,886.11
Other Income	
Interest earned	0.83
Total Other Income	\$0.83
Expenses	
Advertising	97.73
AGM Awards and Bursary	557.16
Audit	500.00
Book Bytes	140.00
Conference 2015 Expense	11,049.01
Digital Badging	1,567.11
Executive Meetings	2,288.56
Executive Travel	3,112.33
Financial Record Keeping	62.70
Gifts	62.58



web: www.ssla.ca
e-mail: sasksla@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



Learning Event Expenses	2,621.88
Office expenses	49.94
Other general and administrative expenses	52.26
PD Opportunity - Third Year Executive	1,000.00
President Elect PD Opportunity	2,000.00
Publications	355.76
Wufoo Online Survey Maker	239.60
Total Expenses	\$25,756.62
Profit	\$ -869.68

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SSLA Financial Report –Budget Statement

BUDGET 2014-2015

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance		\$23,188.29		\$ -	#DIV/0!
Membership Fees		\$ 3,200.00	\$ 2,791.57	\$ 408.43	
STF Basic Grant		\$ 1,728.00	\$ 1,728.00	\$ -	
AccessCopyright		\$ 850.00	\$ 638.44	\$ 211.56	
BookBytes	Revenue (\$850 profit)	\$ 1,960.00	\$ 131.74	\$ 1,828.26	
Interest		\$ 10.00	\$ 8.59	\$ 1.41	
Learning Events	Revenue (\$1100 profit)	\$ 3,420.00	\$ 3,345.24	\$ 74.76	
Conference 2014			\$ 4,185.00	\$ (4,185.00)	#DIV/0!
Conference 2015	Revenue (\$3000 profit)	\$ 14,200.00	\$ 11,342.27	\$ 2,857.73	
Special Subject Council Revenue	Digital Badging	\$ 500.00	\$ 428.04	\$ 71.96	85.6%
Special Subject Council Grant	Digital Badging	\$ 3,000.00	\$ 3,000.00	\$ -	100.0%
Legacy Project	Transfer from Chequing	\$ 3,000.00		\$ 3,000.00	0.0%
Dissolution of Special Subject Council			\$ 287.22	\$ (287.22)	#DIV/0!
Term Deposit Transfer		\$ -	\$ -	\$ -	
TOTAL INCOME		\$ 31,868.00	\$ 27,886.11	\$ 3,981.89	

EXPENDITURES	Budget	Actual	Difference (\$)	Difference (%)
Advertising	\$ 100.00	\$ 97.73	\$ 100.00	98%
Accounting Software	\$ 250.00	\$ 62.70	\$ 250.00	25%
AGM - Awards and Bursary	\$ 825.00	\$ 557.16	\$ 825.00	67.5%
Review for year 2012-2013 & 2013-2014	\$ 500.00	\$ 500.00	\$ 287.22	100.0%
Bank Charges	\$ 30.00		\$ 30.00	0.0%
BookBytes	\$ 1,075.00	\$ 140.00	\$ 1,075.00	13.0%
Conference Expenses	\$ 11,200.00	\$ 11,342.27	\$ 11,200.00	101.3%
CLA Conference Attendance	\$ -	\$ -	\$ -	#DIV/0!
Donations	\$ -	\$ -	\$ -	#DIV/0!
Executive Meetings 4 F2FMeals X \$260H Exec Dinner	\$ 2,000.00	\$ 2,288.56	\$ 2,000.00	114.4%
Executive Travel and Accommodations	\$ 3,100.00	\$ 3,112.33	\$ 3,100.00	100.4%
Gifts	\$ 350.00	\$ 62.58	\$ 350.00	17.9%
Learning Events Expenses	\$ 2,320.00	\$ 2,621.88	\$ 2,320.00	113.0%
Legacy Project	\$ 3,000.00	\$ -	\$ 3,000.00	0%
Memberships In Partnering Associations	\$ -	\$ -	\$ -	#DIV/0!
Office Supplies and Postage	\$ 100.00	\$ 49.94	\$ 100.00	50%
Online Survey Maker \$30.00 X 12 months	\$ 340.00	\$ 239.60	\$ 340.00	70.5%
President-Elect PD Opportunity	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	100.0%
PD Opportunity - Third Year Executive	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	100.0%
Publications <i>The Medium</i>	\$ 600.00	\$ 355.76	\$ 600.00	59.3%
Special Subject Council Grant <i>Digital Badging</i>	\$ 3,000.00	\$ 1,567.11	\$ 3,000.00	52.2%
Miscellaneous	\$ 78.00	\$ 52.26	\$ 78.00	67.0%
TOTAL EXPENSES	\$ 31,868.00	\$ 26,049.88		

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Publication Councillor's Report

INFORMATION ITEMS

1. During April meeting, we discussed successes, and possible changes to be made to the Medium and the Blog. Commenting on the blog will possibly increase traffic, generate discussion and make it more interactive. This is a good thing to increase involvement from not only our members but other online visitors.
2. There is money in our budget for prizes when we have articles requiring contribution from the membership. We can look at doing that next year.

ACTION ITEMS

1. Call out for articles: Tracy – Part 2, and Carla – badging. One more? I would like to have these in by the end of May.
2. Post Medium beginning of June
3. Blog posting is going well!
4. Continue to update budget as needed.

Report submitted by: Chantelle Anderson and Jana Scott Lindsay

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Publication Councillor's Report

THE MEDIUM BUDGET 2013-2014

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance		\$ -			
Income		\$ 600.00			
TOTAL INCOME		\$ 600.00			

EXPENDITURES	Budget	Actual	Difference (\$)	Difference (%)
Submissions 4 issues - 9 articles @ \$50	\$ 450.00	\$ 300.00		
Membership Contribution Incentives 4/gr	\$ 100.00			
FlipSnack Subscription	\$ 50.00	\$ 55.76		
TOTAL EXPENSES	\$ 600.00	\$ 355.76		

GRAND TOTAL	Budget	Actual	Difference (\$)	Difference (%)
Income	\$ 600.00	\$ 600.00		
Expenditures	\$ 600.00	\$ 355.76		
GRAND TOTAL	\$ -	\$ 244.24		

Report submitted by: Chantelle Anderson and Jana Scott Lindsay

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Professional Learning Councillors' Report

LEARNING EVENTS

Information Items

1. Sent letters of interest to the following presenters:

- Catherine Flippen – Game-based Learning
- Buffy Hamilton – Multiple Literacies or Inquiry Learning
- Gail Boushey and Joan Moser – Daily 5

Sent requests for email addresses in order to send letters of interest to:

- Laura Fleming – transliteracies, transmedia learning, digital librarianship
- Mike Washburn – Minecraft Makerspaces/Minecraft in the classroom
- Anna Adam & Helen Mower – Augmented Reality for classroom/libraries
- Lucas Loughmiller & Mike Ribble – iLibrarian and iLead

Action Items

1. Follow up letters of interest to secure engagements for next year's learning events by June meeting,

Report submitted by: Tracy Woodward

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Professional Learning Councillors' Report

SSLA CONFERENCE

Information Items

1. Conference final budget is submitted. There was a loss of \$ after expenses.
2. The Conference Final report has been submitted and is outlined below.

Conference 2015 Final Report

Greater Saskatoon Catholic School Division organized and hosted this year's conference. The conference was held in Saskatoon at the Travelodge on Feb. 26, 2015. The number of registered participants was 74. The theme of the conference was *Be the change You Want to See in Education and the World*. Shannon McClintock-Miller was the keynote. It was a successful conference as indicated by feedback. The participants found Shannon to be a dynamic speaker whose presentation was both engaging and relevant.

Shannon shared her personal journey of building a library program through social media and developing a makerspace. She showcased many apps to promote student reading, writing, collaboration, and discussion. She shared many tips for beginning a makerspace program in a school library, particularly with regards to funding and set-up. Shannon also described several techniques she used for connecting with authors, students, and other educators via social media tools such as Skype, Twitter, and others.

The Travelodge provided coffee, lunch and snacks. There were 9 vendors in our display area.

Displayers at the conference were, Follett, ULS, SYRCA Willows, Wintergreen, JerBear, Scholastic, Sask Books, Gabriel Dumont, and Edureference. Saunders was a sponsor for the Conference, but was unable to attend.

Registration

74 registrations were received. Of the registered participants, 66% were from Saskatoon Public Schools, and 34% were from school divisions outside of Saskatoon.

Action Items

1. Continue discussion regarding the types of sessions that should be offered by the SSLA at the 2016 SuperConference.

Report submitted by: Gaétan Hammond [2](#)

Professional Learning Councillors' Financial Statement

Conference

CONFERENCE BUDGET 2014-2015

INCOME	Memo	Budget	Actual
Balance		\$ -	
Registration Fee	based on 86 people X \$140	\$ 12,040.00	\$ 9,249.76
Displayers' Lunch		\$ 50.00	
Sponsorship		\$ 2,200.00	\$ 2,092.51
TOTAL INCOME		\$ 14,290.00	\$ 11,342.27

EXPENDITURES		Budget	Actual
Planning Meetings		\$ 125.00	\$ -
Keynote Speaker	Honourarium	\$ 5,000.00	\$ 6,282.00
Keynote Speaker	Airfare	\$ 1,000.00	\$ 673.72
Keynote Speaker	Accommodations (2 nights)	\$ 475.00	\$ -
Keynote Speaker	Meals	\$ 100.00	\$ -
Décor/tables		\$ 100.00	\$ 120.13
Nametags		\$ 50.00	\$ -
Facility		\$ 850.00	\$ 840.00
Refund of Brian Boutn			\$ 140.00
Swag		\$ 215.00	\$ -
Presenters' Gift		\$ 60.00	\$ 66.00
AudioVisual		\$ 215.00	\$ 332.20
Program		\$ 25.00	\$ -
Nutrition Break		\$ 700.00	\$ 403.51
Lunch	\$24 person (plus tip)	\$ 2,375.00	\$ 2,191.45
TOTAL EXPENSES		\$ 11,290.00	\$11,049.01

GRAND TOTAL		Budget	
Income		\$ 14,290.00	\$ 11,342.27
Expenditures		\$ 11,290.00	\$11,013.01
GRAND TOTAL		\$ 3,000.00	329.26

Report submitted by: Gaétan Hammond

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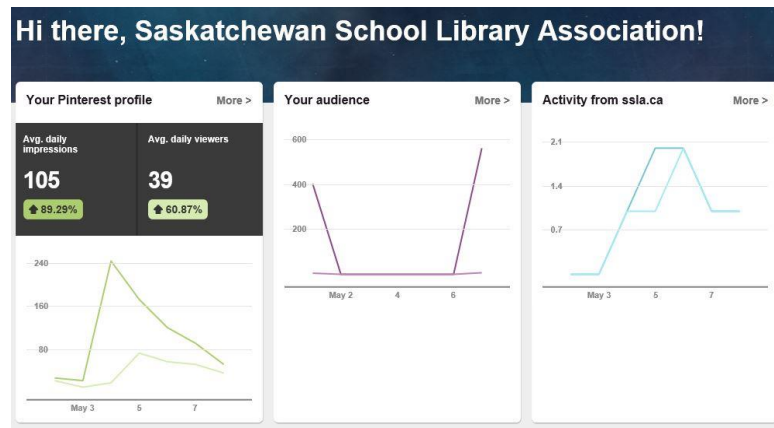
Communications Councillor’s Report

Information Items

1. Sent email(s) regarding the following items:
 - a. Membership expiring
 - b. Membership expired
2. Updated the email database with new/renewed members.
3. Created and sent May Newsletter to liaisons and membership promoting the Digital Badging, Promoting our Membership and the STF Summer Short Courses using Mail Chimp. <http://bit.ly/1H9SjyZ>
4. Maintained gmail account.
5. Klout score is 30.



6. Added relevant posts to the Facebook page
 - a. Since March, SSLA has added 1 individual to our group with 103 members
7. Updated the Pinterest Account
 - a. Currently SSLA is following 83 and have 113 followers (increase of 6)



Action Items

No items to report.

Report submitted by: Laurie Hnatiuk

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Special Projects Councillor's Report

INFORMATIONAL ITEMS

1. 102 individual registrations, 4 institutional, complementary to Pembina PD
2. Reviewed and approved 42 new tasks. To date 64 completed tasks
3. Carlene and Carla presented Digital Badging – The Essential Accessory at the IT summit, Saskatoon April 2015 and SLA Conference May 2015
4. Reviewed and contacted 8 registrations who have not yet paid
5. Survey questions prepared

ACTION ITEMS

1. Continue promotion of Badging Project
2. Plan for Beverages and Badges Evening
3. Continue with registration and submission reviews
4. Establish focus group to complete survey, upload survey for May 25-June 5 completion

Report submitted by: Carla Katerynych

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Special Projects Councillor's Report

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance		\$ 3,000.00	\$ 3,000.00	\$ -	
SCC Grant \$99.09					
Registration		\$ 500.00	\$ 428.04		
TOTAL INCOME		\$ 3,500.00	\$ 3,428.04	\$ 71.96	2%

EXPENDITURES	Budget	Actual	Difference (\$)	Difference (%)
Web Creation- Phase 3 and 4	\$ 639.50	\$ 412.15	\$ 227.35	
Web Creation - Phase 5	\$ 247.50	\$ 247.50	\$ -	
Focus Group and Usability Testing	\$ 240.00	\$ 240.00	\$ -	
Working Group Meetings	\$ 240.00	\$ 81.07	\$ 158.93	
Publicity - Signage and Promotional Materials	\$ 240.00	\$ 206.82	\$ 33.18	
Web Design and Badge Creation	\$ 1,375.00	\$ 867.07	\$ 507.93	
Miscellaneous	\$ 18.00	\$ 18.00	\$ -	
TOTAL EXPENSES	\$ 3,000.00	\$ 1,567.11	\$ 1,432.89	47.8%

GRAND TOTAL	Budget	Actual	Difference (\$)	Difference (%)
Income	\$ 3,500.00	\$ 3,428.04	\$ 71.96	2.1%
Expenditures	\$ 3,000.00	\$ 1,567.11	\$ 1,432.89	47.8%
GRAND TOTAL	\$ 500.00	\$ 1,860.93		

Report submitted by: Carla Katerynych and Carlene Walter



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e-mail: sasksla@gmail.com
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facebook: Saskatchewan School Library Association



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Special Project – Digital Fluency Badging

Financial Statement

Report submitted by: Carla Katerynych



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e-mail: sasksla@gmail.com
twitter: @SaskSLA
facebook: Saskatchewan School Library Association



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Secretary/Archivist Councillor's Report

INFORMATION ITEMS

1. Compiled agenda for approval to Carlene.

ACTION ITEMS

1. No items to report.

Report submitted by: Rachel Florence

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New Business

CORRESPONDENCE

STF Summer Short Course

Hi Carlene.

I am pleased to let you know that you have been approved to offer the following courses during our summer program.

- Fostering Reading and Writing in the Primary Grades Using Technology – August 6
- Must Have Digital Tools for Teaching and Learning – August 7
- Tinker, Maker and Learn: Fostering Creativity with Makerspaces, Coding and Other Creative Spaces – August 10
- Help! How Do I Get Started? – August 11
- School Libraries in the 21st Century – August 12

I note that your preferred location is the STF building and will make those bookings this month and will confirm with you once it has been finalized.

I am currently working on putting the summer catalogue together. We are revising the look of the catalogue this year and want to include pictures of the facilitators. Please provide a high resolution jpeg picture of yourself next week if possible and no later than April 15 (a copy of your school photo will be perfect).

Thanks and have a Happy Easter!

Nora Worby

Acting Supervisor, Member Services
Saskatchewan Teachers' Federation

SSLA Meeting Minutes

May 2015

New Business

CORRESPONDENCE

STF Memorandum- Ad For Professional Growth Opportunities



MEMORANDUM

To: Special Subject Council Presidents
From: Scott Burant, Coordinator, Member Services
Date: May 5, 2015
Re: [Ads for the Professional Growth Opportunities 2015-16 Catalogue](#)

Each year the Federation produces a professional growth opportunities catalogue which highlights upcoming professional development opportunities for the fall, winter and spring. Conferences, workshops, forums and seminars for members are highlighted as well as activities of the Saskatchewan Professional Development Unit (SPDU).

We provide a section with an overview of special subject councils and list all councils and their website address if available. If there has been a change to your website address, please let Colleen Paulhus know by email, mservices@stf.sk.ca by May 31, 2015.

All special subject councils are invited to place an ad for conferences or professional development events being held during 2015-16. There is no cost to councils to place their ad in the catalogue.

Requirements and checklist for your ad:

- Ad must be no larger than 2.25 inches x 4.5 inches.
- Completed ad must be supplied in PDF format with fonts embedded (do not include subset fonts).
- If you do not have the ability to save your ad as a PDF, you may submit a Microsoft Word, PowerPoint or Excel document.
- The final resolution of all images should be approximately 300 dpi if possible.
- If the date of your professional development activity is not known, the ad can list the event with: date to be determined, future information can be found on our website, etc.
- Include council's logo in the ad.
- Each council may submit one ad by May 31, 2015.
- Send the ad to my attention, mservices@stf.sk.ca

I hope this presence in the catalogue will support all councils in promoting the benefits of membership and involvement in the worthwhile activities of special subject councils.

Please do not hesitate to contact Colleen or me if you have any questions.

/op

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e-mail: sasksla@gmail.com
twitter: @SaskSLA
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Saskatchewan
SCHOOL LIBRARY
Association

*SSLA provides professional
development through:*
Digital Fluency Badging
Online Learning Events
Annual Conference
Publications
Blogs

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SSLA Meeting Minutes

May 2015

New Business

CORRESPONDENCE

STF Special Subject Council Day

Dear Special Subject Council President, Treasurer, Secretary and Membership Chairperson,

Save the date and mark your calendar for Special Subject Council Day 2015 – Saturday, September 26, 2015 – Eamer Auditorium, STF building in Saskatoon.

- o 8:30-9:00 a.m. Start the day with a continental breakfast
- o 9:00 a.m.- 1:00 p.m. Agenda items
- o 1:00 p.m. Lunch
- o After lunch Opportunity to meet with your own special subject council

Advise all of your special subject council executive members of the date.

Agenda and further information to follow in May.

Scott Burant

Coordinator, Member Services



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facebook: Saskatchewan School Library Association



SSLA Meeting Minutes

May 2015

New Business

CORRESPONDENCE

AccessCopyright



web: www.ssla.ca
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PUBLISHER REPERTOIRE PAYMENT FORM

Access Copyright will determine your 2015 Publisher Repertoire payment based on your 2013 publishing revenues. Please complete all sections of the form below and return it to Access Copyright by August 31, 2015. PLEASE PRINT CLEARLY.

(A) **Publisher Contact Information:** You are required to keep this contact information up to date. Failure to keep this information up to date may result in non-payment of repertoire.

Company Name: Saskatchewan School Library Association (the "Publisher")
 Contact Person: Carlene Walter Email: carlenewalter@gmail.com
 Job Title: President Department: SSLA Executive
 Address: 505 Dufferin Avenue
 City: Saskatoon Province: SK Postal Code: S7N 1C2
 Telephone: 306-260 Fax: _____ URL: ssla.ca

(B) **Publishing Revenues:** For more information on this section of the form, please see the accompanying FAQs.

The information provided on this section of the form shall be treated as the confidential information of the Publisher and shall only be used to determine the Publisher's 2015 Publisher Repertoire payment.

The 2015 payment is based on 2013 publishing revenue. You may report revenue in any of the categories below. Choose the applicable categories to report your 2013 publishing revenue. If there is no revenue to report, please submit zero reporting so that we can update your record.

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<input checked="" type="checkbox"/>	Membership Dues: The Publisher's membership dues in 2013 was:	\$ 2616.00
	Total 2013 Publishing Revenue:	\$

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(C) **Signature** Carlene Walter Carlene Walter

I hereby confirm that the information supplied in this form is accurate and true to the best of my knowledge. Upon request and on behalf of the Publisher, I agree to provide Access Copyright with any additional documentation as required.

The Publisher
 Date: May 13, 2014 Name: Carlene Walter
 Title: President
 Signature: Carlene Walter

Please make a copy of this form for your records. Please return this form to Access Copyright by August 31, 2015 to the attention of Royalties and Client Services by email to affiliates@accesscopyright.ca or by mail to One Yonge Street, Suite 800, Toronto, ON M5E 1E5.

No claims for the 2015 Publisher Repertoire payment will be accepted after August 31, 2015.

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 One Yonge Street, Suite 800, Toronto, Ontario M5E 1E5 - P: 416 868 1820 - TF: 1 800 895 6777
www.accesscopyright.ca

New Business

CORRESPONDENCE

SuperConference

Hi!



web: www.ssla.ca
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We haven't finalized the budget yet but this is what we can suggest (and it would need to be approved by the Board first). After all expenses are paid, we count the number of delegates that have declared as SSLA (that don't hold an SLA membership) and calculate the % of total delegates that this represents. Then we would take that % of the revenue AFTER all expenses are paid, and that would be the SSLA revenue.

I will need to have a few of our astute members poke holes in this as it is so simple that it is likely a flawed formula but hopefully that will work. It would likely take about 2 months before all the bills are paid.

How does that sound?

Also should I contact Gaétan about our upcoming meetings – will he be the on-the-ground person?

Regards,

Judy Nicholson

Executive Director

Saskatchewan Library Association

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New Business

CORRESPONDENCE

Multitype Library Database Licensing Program (MDLP)

At the Multitype Library Board AGM on Wednesday, April 15th in Regina, the partners agreed through consensus decision-making to renew the existing Core collection for the upcoming year. The partners also agreed to a 1% increase for the 2015-2016 contributions and that the shortfall in revenue be covered by the MDLP Exchange Rate Fund. The Ministry of Education contributes on behalf of the school sector.

At the AGM, it was also decided that the Multitype Unit/MDLP will conduct a cost analysis of the Core collection with the results to be addressed at next year's AGM.

The final meeting of the MDLP is May 26th.

Take care,

Joanne Beltramini, Coordinator Information & Library Services, Regina Catholic Schools

New Business

CORRESPONDENCE

Multitype Library Board Report

April 13, 2015

Agenda Item	DISCUSSION	Action
<p>Self-published Items Survey</p>	<p>There were a number of suggested changes to the current draft:</p> <ul style="list-style-type: none"> • The second sentence in the second paragraph needs to be tweaked. - <i>A discussion can be initiated collectively to share</i>; not to imply that if we don't do it there will be no preservation; focus on collective access. • Local history bibliography add in the word <i>resources</i> • Change the technology guide example; too vague and unclear 	<p>Regan will make the suggested changes and send it out to the Board for approval.</p>
<p>State of the Saskatchewan Libraries Brief</p>	<p>There was still uncertainty about the purpose of the document and that it seemed to be doing two things. It discussed the role and achievements of the Multitype Board and a feel for the state of Saskatchewan libraries.</p> <p>The Board needs to overtly communicate with sectors they represent and offer them an opportunity to provide examples for the paper; they need to start a dialogue with the sectors.</p> <p>The brief should define what a multitype library system is. The bullets from the Act should be synthesized and shortened for a quicker read.</p> <p>The past achievements section should be called –</p>	<p>Regan will make the suggested changes and send it out to the Board for approval.</p>

	<p>achievements. Add in SHO.</p> <p>Libraries - measure their value; rather than demonstrate their worth.</p> <p>Saskatchewan residents would benefit from more electronic resources, rather than talking about the deficit.</p> <p>A decision was made to change the purpose of the document to review the accomplishments of the past 20 years; state of multitype cooperation.</p> <p>The brief will also discuss projects that we are working on and need more attention; 20 years and going forward; challenges; how we are moving toward the next 20 years and current actions.</p> <p>Possible ideas for next year: -consultation process with each sector. - survey all sectors (like <i>counting opinions</i>) for key measures.</p>	
<p>Strategic Actions for 2015/2016 - Discussion</p>	<p>Discussion about a sector led summit.</p> <p>General question:</p> <ul style="list-style-type: none"> • Would other libraries be interested in this? • What would they like to see? • Would this help them? <p>Need key leaders from sectors to provide input.</p> <p>Maybe focus on two or three real issues, such as:</p> <ul style="list-style-type: none"> • Engaging more proactively with the sectors • Emerging need for collection storage 	<p>The Board will further discuss this at the fall meeting.</p>

New Business

CORRESPONDENCE

Saskatchewan Library Association

Thanks to Carla and Carlene for their presentation at the conference. It was well-received from what I have heard. Evaluation is forthcoming. They had presented on the option to integrate the Continuing Education Certificate with the Digital badging. I would love to talk more about this.

Conference 2016 committee meets tomorrow – with reflection on this conference and budgeting for next year. I will get back to you soon with a plan for SSLA involvement. We will call for volunteers in about a month.

SK Library Week is getting underway with the planning stages so if you want to have a voice for school libraries be sure to have someone attend the meetings for input. First up will be theme and logo design, then the actual roll-out of the elements.

This year we will be having grants for Culture Days near the end of September. Remind your members that they are only eligible to apply for grants if: they hold an individual membership, or if their institution (school division) holds a group institutional membership (\$200). Associate members are not eligible to apply for grants. There are also continuing education grants available for members as well. <http://saskla.ca/members/benefits> . You can share this chart with your members. <http://saskla.ca/wp-content/uploads/2014/11/benefits-chart-FINAL-apr2015.pdf> and this one http://saskla.ca/wp-content/uploads/2014/11/infographic_apr5.pdf

Please report back to me if there are any responses or questions to the above, or any other items that may be of interest. WE are also looking for people to join our various committees - <http://saskla.ca/news/call-for-committee-members-2015-2016> there is an explanation of the committees if anyone is interested.

Judy Nicholson
Executive Director

Saskatchewan Library Association

New Business

CORRESPONDENCE

Canadian Library Association

Conference 2015 Ottawa - Theme: *Privacy & Security: Are You Open to the Public?* School Library Sessions

The Angela Thacker Award will be presented to Derrick Grose, SLIC Editor.

Three school library sessions will be featured on Friday, June 5th. Full details at <http://www.claconference.ca/program/friday-june-5>

1. The New School Library Standards of Practice: Implications for School Library Education 8:30 AM
Speaker(s): Dianne Oberg (moderator) - Marlene Asselin or Aaron Mueller (panelist) – University of British Columbia; Jennifer Branch (panelist) – University of Alberta - Deb Kitchener (panelist) – Ontario School Library Association
Description: The CLA-funded project to develop a new school library standards document has been successfully completed, and the document, *Leading Learning: Standards of Practice for School Library Learning Commons in Canada*, was launched at the 2014 CLA Conference. This session will address one aspect of implementation of the new standards: ensuring that school library educators in Canada are enabled to address the standards in their work with teacher-librarians in training in Canadian universities and other education providers. This initiative is in alignment with the November 2014 Royal Society of Canada Expert Panel Report, “The Future Now: Canada’s Libraries, Archives, and Public Memory” – Recommendations 52-54, particularly in relation to increasing the number of graduates with the competencies needed to manage the new school library/learning commons and to maximize their contributions to the K-12 experience and its learning outcomes.
2. Session Title: Openness: Virtue or Vice? 11:00 AM
Speaker(s): Derrick Grose, Editor, School Libraries in Canada

Description: An important aspect of digital literacy is an understanding of how and when to protect personal privacy. At the same time, it is important to recognize individual and generational differences with respect to comfort levels in sharing personal information. This session will review some resources and approaches that can be used in teaching elementary and secondary school students and guiding them towards making responsible decisions regarding sharing personal information.

3. Session Title: Leading Learning to Advance Canada's School Libraries 1:30 PM

Speaker(s): Jeanne Conte, Instructional Coordinator & Educational Librarian, Peel District School Board President Ontario School Library Association and Carol Koechlin, Education & Library Consultant

Description: New standards from CLA provide a flexible framework to guide the transformation of Canada's school libraries. *Leading Learning: Standards of Practice for School Library Learning Commons in Canada* focuses on capacity building, and provides a framework for growth, where every school can set a concrete course for improvement. In this session we collaborate to explore strategies for using *Leading Learning* to advance the learning commons across the diverse contexts of Canada's school libraries.

Other News

Judith Sykes & Linda Shantz-Kersztes have just completed a series of six webinars on the Alberta Learning Commons Policy and *Leading Learning* for the Calgary Regional Consortium. <https://crcpd.ab.ca/programs/month/january/2015> Participants from all around Alberta and another province ☺ joined in. The webinars will also be shared in May with another group from northern & southern Alberta. Linda & Judith hope to offer them again in the fall.

TMC4 will be in Toronto, Ontario at OLA Super Conference 2016 & will be focused on *Leading Learning* standard implementation efforts across the country. TMC would love to include any of your stories documented in writing, your website/blog, slides, whatever. If your work is included, you can always speak to it through Skype if a trip to Toronto is out of the question. Announcements about TMC will probably start in the fall.



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Dr. Loertscher has declared this “The Year of the Learning Commons!” through a project that is well underway in the US, Canada & around the world. We hope that some of you are participating in the project following as it happens as the work of schools developing learning commons is documented. Check out how you can participate, follow the work of schools developing learning commons and find posters, logos, etc you can use on websites, presentations, school reports or other such as the uTEC Maker Model Poster to encourage the “creative and making” pathway in the Learning Commons.
<https://sites.google.com/site/yearofthelearningcommons/>

Keep checking the National Project Page for more news & resources.
<https://sites.google.com/site/nationalsproject/the-launch/moving-forward>

Regards, Judith Sykes