

# SSLA Executive Meeting

October 17, 2015



2015-2016

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In an effort to reduce costs, this information package is being circulated digitally in place of our October face to face meeting. Included is a survey to record your responses. Your responses are critical in shaping our year plan for 2015-2016.

## 1. Open Issues

**From September's meeting minutes... just to serve as helpful reminders. Items to be completed before November's online meeting.**

√	ACTION	WHO	COMMENTS
	Update financial statements for SSLA chequing, SSLA Conference, Learning Events, and The Medium prior to each subsequent meeting. Submit with report one week prior to meeting date.	Chantelle/Jana, Carol, Carla, Gaétan/Megan, Carlene & Charlotte	
	Upload to the website the minutes from April 2015, May 2015, and June 2015 as well as AGM minutes 2014-2015.	Carlene	
	Confirm that year end reports for 2014-2015 have been received from all executive members.	Rachel	
	Make new password for websites -	Charlotte, Laurie	
	Check out if finalized contracts for learning events have been submitted	Rachel, Charlotte	
	Check to see if registering for a conference as a guest will work properly	Carlene Megan	
	Update Calendar	Charlotte	
	Draft up an attractive promo to join SSLA	Charlotte	
	Send the wording for fall council resolution	Rachel	Done Oct 1
	Create a resolution to spring conference regarding getting more money per member		
	Contact Regan Gunnigham and ask how communication to ssla is going from multi-type library	Charlotte	

Support new members and be cognizant of stresses and challenges.	Executive	ONGOING
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## 2. President's Message

I have had the opportunity to chat with a number of SSLA members this fall. The feedback I receive indicates that they are pleased with what their organization is offering. Within the first month of school various members have reported that they have:

- a) Received our newsletter
- b) Used their learnings from the summer short courses
- c) Engaged with us through social media
- d) Participated in a learning event (with great chat room discussion and sharing)
- e) Accessed the inquiry resources on our website
- f) Received the invitation to continue with digital badging.
- g) Earned a digital badge
- h) Showcased digital badges with their t-l group
- i) Inquired about the conference so that PD money could be set aside
- j) Shared good news about membership in SSLA with their t-l group
- k) Checked out the new blog postings
- l) Requested a Makerspace presentation for their t-l group

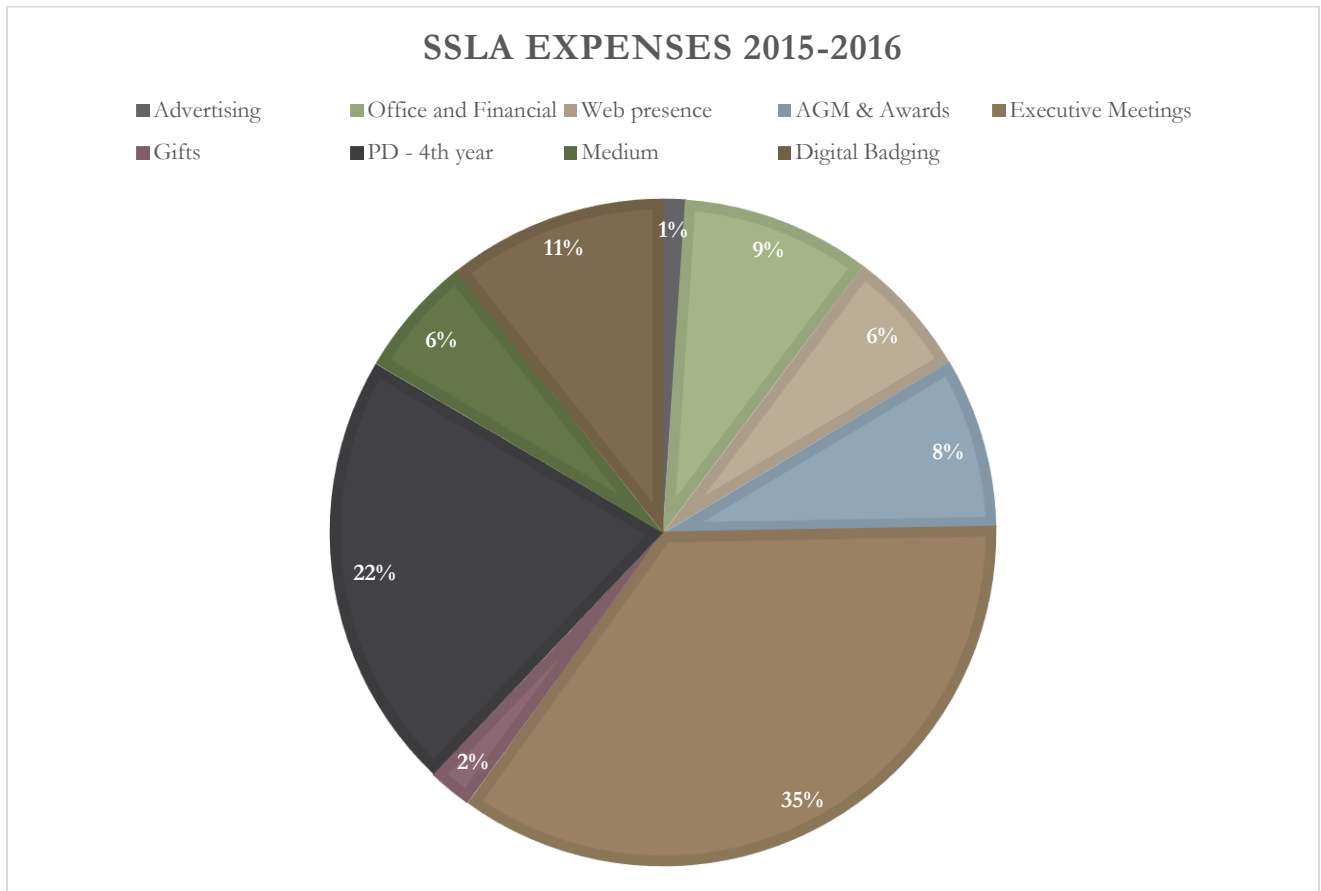
Okay, I am going to stop at 12 items because I think I have made my point—it's only October 17! All of you are to be commended for the work you are doing in connecting Saskatchewan teacher-librarians with the necessary inspiration and resources to improve their school library programs to improve student learning. CHEER! CHEER! CHEER!

We dream for more. Our financial resources at present do not extend to the extent that our dreams and desires do. It may take some revisioning this year. In the process, I don't want to overextend our executive members and risk compromising the great things we already offer.

To that end, I present:

- a) A revised budget
- b) A revised calendar with fewer face to face meetings
- c) A survey for your reflection with some crucial votes.

### 3. Revised Budget



Category	Percentage of Expenses
Office and Financial	9%
Web presence	6%
AGM & Awards	8%
Executive Meetings	35%
Gifts	2%
PD - 4th year	22%
Medium	6%
Digital Badging	11%



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 twitter: @SaskSLA  
 facebook: Saskatchewan School Library Association



## BUDGET 2015-2016

INCOME	Memo	Budget	Actual	Difference (\$)	Difference (%)
Balance	\$13904.12			\$ -	#DIV/0!
Membership Fees		\$ 2,910.00		\$ 2,910.00	
STF Basic Grant		\$ 1,500.00		\$ 1,500.00	
AccessCopyright		\$ 600.00		\$ 600.00	
Interest		\$ 10.00		\$ 10.00	
Learning Events	Revenue (\$1100 profit)	\$ 3,420.00		\$ 3,420.00	
Legacy Project	Tabled until next year	\$ -		\$ -	#DIV/0!
Spring PD Opportunity	Revenue (\$1400 profit)	\$ 2,845.00		\$ 2,845.00	0.0%
Special Projects Revenue	Digital Badging	\$ 250.00		\$ 250.00	0.0%
Special Project Transfer	Digital Badging	\$ 1,500.00		\$ 1,500.00	0.0%
SuperConference 2016		\$ -		\$ -	
Term Deposit Transfer		\$ -	\$ -	\$ -	
<b>TOTAL INCOME</b>		\$ 13,035.00	\$ -	\$ 13,035.00	

EXPENDITURES	Budget	Actual	Difference (\$)	Difference (%)
Advertising	\$ 100.00	\$	100.00	0%
Accounting Software	\$ 250.00	\$	250.00	0%
AGM – Awards and Bursary	\$ 775.00	\$	775.00	0.0%
Review for year 2012-2013 & 2013-2014	\$ 500.00	\$	287.22	0.0%
Bank Charges	\$ 30.00	\$	30.00	0.0%
Fall PD Opportunity	\$ -	\$	-	#DIV/0!
Conference <i>Expenses</i>		\$	-	#DIV/0!
CLA Conference Attendance	\$ -	\$ -	\$ -	#DIV/0!
Donations	\$ -	\$ -	\$ -	#DIV/0!
Executive Meetings 2 F2F Meals X \$150	\$ 300.00	\$	300.00	0.0%
Executive Travel and Accommodations	\$ 3,000.00	\$	3,000.00	0.0%
Gifts	\$ 200.00	\$	200.00	0.0%
Learning Events <i>Expenses</i>	\$ 1,820.00	\$	1,820.00	0.0%
Legacy Project	\$ -	\$ -	\$ -	#DIV/0!
Memberships In Partnering Associations	\$ -	\$ -	\$ -	#DIV/0!
Office Supplies and Postage	\$ 50.00	\$	50.00	0%
Online Survey Maker \$30.00 X 12 months	\$ 340.00	\$	340.00	0.0%
President-Elect PD Opportunity	\$ -	\$	-	#DIV/0!
PD Opportunity – Third Year Executive	\$ 2,000.00	\$	2,000.00	0.0%
Publications <i>The Medium</i>	\$ 550.00	\$	550.00	0.0%
Special Projects <i>Digital Badging</i>	\$ 2,750.00	\$	2,750.00	0.0%
Spring PD Opportunity	\$ 1,250.00	\$	1,250.00	0%
Web Maintenance and Domain Transfer	\$ 239.44	\$	239.44	0%
Miscellaneous	\$ 30.56	\$	30.56	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 14,185.00</b>	<b>\$ -</b>		

GRAND TOTAL	Budget	Actual	Difference (\$)	Difference (%)
Income	\$ 13,035.00	\$ -	\$ 13,035.00	100.0%
Expenditures	\$ 14,185.00	\$ -	\$ 14,185.00	100.0%
GRAND TOTAL	-\$ 1,150.00	\$ -	\$ (1,150.00)	0.0%

This is a deficit budget. Even with the deficit, this budget requires us to:

- a) Transfer from savings \$1000 for digital badging
- b) Table the Legacy Project
- c) Decrease face to face meeting to three: fall (Sept with STF funding), January, May (with conference, but without executive dinner)
- d) Hold a Spring PD Event in Regina that will generate revenue. Gaetan is willing to survey Regina and area t-ls and explore hosting something there.
- e) Transfer an additional \$1150 from savings to cover the deficit.

## 4. Survey

Please complete the survey at this link and submit your responses by next Saturday, October 24, 2015.

<http://goo.gl/forms/DnzHPp6TQC>

We do need your input and critical thinking!

This is a snapshot of your thinking at this time to help provide direction for the upcoming year. I realize that discussion is the best way to guide our thinking. I look forward to our discussion in November.